

Directions for Federal Title XX Social Services Block Grant Funding Application

**Services for applicants applying for Title XX are dependent on available funds.*

The top demographics, dates and all supporting documents must be updated and attached each time an applicant is considered for Title XX funding. All applicants must meet eligibility and level of care requirements to be eligible for funding.

When reviewing A through D, all of these questions must have one answer marked.

- A. Mark YES if eligibility and level of care have been determined by the Developmental Disabilities Program based on Waiver 3 form criteria. If the applicant does not meet eligibility and Level of Care, mark NO.
- B. If the applicant has a legal reason why the trust is unable to be converted to Medicaid (some trust documents include language prohibiting conversion to Medicaid qualifying), mark YES. If there is a trust that can be Medicaid qualifying and the trust manager, applicant or guardian has chosen not to convert the trust, mark NO.

Supporting documentation for a YES answer must be included, either a copy of the page of the trust referenced OR a legal opinion from the Office of Public Assistance or the Department of Public Health and Human Services division of legal affairs.

- C. Mark YES if the applicant has a letter from the Office of Public Assistance showing they completed the application process in full. Mark NO if the applicant did not fully complete the application process or if the applicant has not reduced resources to meet the Medicaid eligibility requirements.

Any supporting documentation from the Office of Public Assistance needs to be attached to this application.

- D. If there is an incurment required to obtain Medicaid and the applicant believes the incurment will cause a financial hardship mark YES and attach completed hardship report. If this is not a factor for the applicant mark NO.

After an applicant is determined to be eligible to be considered for Title XX funding based on the scoring sheet, two regional managers will consider the application(s) to receive funding.

Scoring Guidelines:

#1. Score 0 - if the applicant does not have safety issues resulting in APS, CPS, police involvement or there are some vulnerability issues but the applicant is not currently at risk for reportable abuse to self (self neglect), from others, or due to lack of general supervision.

Score 1 - if the applicant has some minor safety issues which are not life threatening and decision making concerns lead to vulnerability in the absence of general supervision.

Score 2 - if the applicant's safety issues have not resulted in APS, CPS, police involvement or there are vulnerability issues but leave the applicant currently at risk for reportable abuse to self (self neglect), from others, or due to lack of general supervision.

Score 3 – if the applicant's safety issues have resulted in APS, CPS or police involvement within last 6 to 8 months.

#2. Score 0 – if without this resource the applicant could maintain their current ability to remain at their home in the community, or could move to another home in the community which would not necessitate a higher level of care (e.g., cannot stay in current apartment but can move to another apartment).

Score 1 - if the resource would assist the applicant in maintaining their current abilities to stay in the community (in absence of the resource the applicant may be able to stay in the community but may have to move in with roommates, or move back in with relatives, etc.).

Score 2 – if the applicant needs the resource and the corresponding assistance in order to maintain their community inclusion (the applicant would have significant trouble remaining within the community without this resource).

Score 3 – if the applicant requires these ongoing resources and supports to maintain their independence and without the service they could not maintain community placement (in absence of the resource the applicant would need to move to a more restrictive setting within their community or in another community).

#3. Score 0 – if the applicant has not accessed crisis funding.

Score 1 – if the applicant has used crisis funding within the last 8 months.

NOTE:

Once scores are tabulated, prioritization will be given to those with the highest total scores for #s 1 – 3. In the event of tie scores, the applicant with the longest duration in services will be prioritized.

June 9, 2011